

*Innsworth Parish Council  
agreed minutes  
Meeting held on 24<sup>th</sup> January 2025  
At 6.30pm  
in the Imjin Station Community Centre  
GL3 1HW*

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| 1. | <b>Welcome</b>  |
| 2. | <b>Council noted the resignation of Cllr Meek and noted that the appropriate procedure is being followed</b>  |
| 3. | <b>Attendance recorded as Parish Councillors David Hale, Graham Bocking, Julie Evans, Kevin Sherwood &amp; Ploy Culley and 3 members of the public</b>  |
| 4. | <b>Apologies for absence received from Parish Councillors accepted and recorded Dona Jiji John, Rojina Pradhan Ra, Rhiannon Evans<br/>Other apologies recorded County Councillor Paul McLain<br/><br/>Borough Councillor Sarah Hand, Borough Councillor Paul Ockelton</b>   |
| 5. | <b>Council received no declarations of Interest related to items in the agenda</b>  |
| 6. | <b>Council approved the minutes of the meeting held on 22<sup>nd</sup> November 2024</b>  |
| 7. | <b>Public Session -Members of the public were invited to address the Council and then after the public session is closed, they were invited to observe the remainder of the meeting</b><br>a)<br><ul style="list-style-type: none"> <li>• Upkeep of village, uncleaned streets, weeds etc</li> <li>• Garages in Swallow Crescent (report to enforcement)</li> <li>• Street Lighting not working in Swallow Crescent (report via fix my street)</li> <li>• Tree planting requested in the village (see agenda item)</li> <li>• Bus shelter removed in Swallow Crescent (explained)</li> <li>• Dual Hatted Councillors</li> <li>• Children activities in village</li> </ul> b)<br><ul style="list-style-type: none"> <li>• Echoed previous comments</li> <li>• Shops (take-aways) causing litter- reported to Borough</li> <li>• Planning permission /licensing for takeaway units (cc in Parish Council)</li> </ul> c)<br><ul style="list-style-type: none"> <li>• Speeding cars</li> <li>• Damaged bench</li> <li>• Bromford housing (see agenda item)</li> <li>• Parking on streets</li> </ul> |

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|     | Public session closed at 18.58  |
| 1.  | <b>Council noted report from County Councillor McLain was distributed</b>   |
| 2.  | <b>Council has not received a report from Borough Councillor Hands</b>  |
| 3.  | <b>Council has not received a report from Borough Councillor Ockleton</b>   |
| 4.  | <b>Council noted that an invitation has been sent to Bromford Housing to attend the meeting to discuss issues raised by Councillors. Multiple avenues of approach have been tried by Clerk. Clerk to email MP if no response</b>  |
| 5.  | <b>Council approved the payment list as shown in the cash book-</b>   |
| 6.  | <b>Council approved the financial reports<br/>Council approved Independent Auditor</b><br><br><b>Council agreed to remove and scrap the damaged bench as previously discussed (repair price £1874.91 in dec 23 was rejected by Council). Clerk to use H &amp; S delegated authority to remove and scrap</b>   |
| 7.  | <b>Council noted no grant applications have been submitted in accordance with the adopted policy – see website</b>  |
| 8.  | <b>Council noted park updates</b> <ul style="list-style-type: none"> <li>• <b>Council discussed contract matters</b></li> <li>• <b>Bear Bin needs replacement back- quote awaited- Council delegated to Clerk to arrange work to be done</b></li> <li>• <b>Equipment in park spring cleaning- Council delegated to Clerk to use H &amp; S delegated authority to arrange work to be done</b></li> </ul>   |
| 9.  | <b>Council noted no update on review of the Neighbourhood Development Plan was available (standard item)</b>  |
| 10. | <b>Council considered outstanding planning matters<br/>24/00429/APP- Dry meadow Lane amendment noted received 24/1/25<br/>Council discussed Rookery Road application as permitted</b>   |
| 11. | <b>Council noted update on pedestrian crossing on Innsworth Lane was available<br/>TRO has been submitted by developers and waiting public consultations</b>  |
| 12. | <b>Council noted updates on noticeboards</b> <ul style="list-style-type: none"> <li>• <b>Order placed and waiting delivery</b></li> <li>• <b>To be installed at Luke Lane &amp; outside Nightingale Croft both with name and legs - Green colour – £815+£815 =£1555 -deliver to Cllr Hale<br/>Bid for Build Back Better Grant has been successful in the sum of £1630</b></li> <li>• <b>Installation to be arranged by Clerk and to be managed by Cllr Hale (quote received but will need amendment)</b></li> <li>• <b>Council considered request for noticeboard outside the Londis shop opposite barracks – Possible for ex Community building notice board to be refurbished.</b></li> <li>• <b>Council will also consider installing one at bus stop on new Development. Permission already received</b></li> </ul> |
| 13. | <b>Council received updates on social media matters (Cllr Culley)</b> <ul style="list-style-type: none"> <li>• <b>Timetable of postings distributed agreed</b></li> <li>• <b>Additional items will be posted for community events</b></li> </ul>  |

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|     | <ul style="list-style-type: none"> <li>• Email distribution of Social media Guidance for Councillors</li> </ul>   |
| 14. | <p><b>Council invited update on tree planting (Cllr Culley)</b></p> <ul style="list-style-type: none"> <li>• Maps and potential trees distributed</li> <li>• Ownership of land to be investigated</li> <li>• Potential for residents to be involved</li> </ul>  |
| 15. | <p><b>Council noted update on bus shelters</b></p> <ul style="list-style-type: none"> <li>• Bus shelter opposite Kestrel Parade removed and disposed of due to H&amp;S concerned (damaged)</li> </ul>   |
| 16. | <p><b>Council considered further Highways and footpath issues</b></p> <ul style="list-style-type: none"> <li>• Bins for new development requested from TBC under s106 agreement. TBC agreed s106 funding, waiting for final confirmation.</li> <li>• Bin suggested for TBC grass verge on Rookery Road/opposite play area (s106)</li> <li>• Damaged wooden bollard on Rookery Road/opposite play area installed by TBC to stop parking on grass needs replacing</li> <li>• Street Lighting (see public session) Cllr Sherwood to report via “Fixmystreet”</li> </ul>  |
| 17. | <p><b>Burial ground updates (as standard item)</b></p> <ul style="list-style-type: none"> <li>• Burial ground costs -Innsworth pc not being asked for monies – 3 emails have been sent and Churchdown Clerk has responded that she will look into it. Waiting further response</li> <li>• Churchdown/Innsworth Parish Councillors update requested- No burial ground meeting has taken place.</li> </ul>  |
| 18. | <p><b>Council received Defibrillator update (Cllr Sherwood)</b><br/> new one to be put outside shop at Kestral Parade Council approved costs /running/reporting and responsibility for maintenance/reporting</p> <ul style="list-style-type: none"> <li>• Cost in region of £2k</li> <li>• Heated box with lighting and to be installed (costs involved) approx. £500</li> <li>• Company details to be provided by Cllr Sherwood</li> <li>• Cllr Sherwood to monitor monthly</li> <li>• Budget to be set for running costs £1k pa</li> <li>• Bleed Kit to be considered at next meeting</li> </ul> <p><b>Council will approve all final costings /suppliers at next meeting</b></p> |
| 19. | <p><b>Council noted the dates for meetings of the Council (Imjin Station Community Centre has been booked), meetings start at 6.30pm on 28<sup>th</sup> March, 23<sup>rd</sup> May and 25<sup>th</sup> July 2025 (all 4<sup>th</sup> Fridays)</b></p>   |
| 20. | <p><b>Items raised for information purposes – Meeting with police/military/Cllr Bocking to work together going forward</b></p>  |
| 21. | <p><b>Close of meeting 19.50</b></p>  |

