

INNSWORTH PARISH COUNCIL

INVITATION TO TENDER -PARK WARDEN SERVICES WITH SOME GENERAL MAINTENANCE WORK

AT THE ROOKERY ROAD PLAY AREA

DUTIES TO INCLUDE

- GENERAL TIDYING OF THE PARK
- EXPECTED TO VISIT THE PARK AT LEAST 3 TIMES A WEEK
- EMPTYING BINS
- PUTTING BINS OUT ON COLLECTION DAY AND RETURNING THEM AFTERWARDS
- VISUAL INSPECTION OF PLAY EQUIPMENT AND PARK FACILITIES
- REPORTING ANY DAMAGE, DEFECTS OR SAFETY CONCERNS TO THE CLERK OF THE COUNCIL
- KEEPING HEDGES TRIMMED AND PLAY AREAS WEED FREE
- HELPING TO ENSURE THE PARK REMAINS CLEAN, TIDY AND SAFE FOR USERS
- ANNUAL CLEANING OF FLOOR SURFACES TO PREVENT MOSS BUILD UP
- OTHER DUTIES AS AGREED WITH PARISH COUNCIL
- MUST PROVIDE OWN PPE AND OTHER EQUIPMENT
- MUST BE ABLE TO PROVIDE CONTACT NUMBER ACCESSIBLE TO THE PUBLIC FOR EMERGENCIES

TENDER SUBMISSION SHOULD INCLUDE

- RELEVANT EXPERIENCE
- PROPOSED MAINTENANCE SCHEDULE
- EVIDENCE OF PUBLIC LIABILITY INSURANCE RELEVANT TO THIS CONTRACT
- ANNUAL TENDER PRICE
- REFERENCES

Visits prior to submission of tender can be arranged

THE CONTRACT WILL BE FOR A 3 YEAR PERIOD, REVIEWED ANNUALLY AND WILL BE AWARDED BY TENDER

APPLY BY EMAIL TO clerk@innsworthparishcouncil.gov.uk by the 20th July 2026