Innsworth Parish Council

Agenda/summons

For the MEETING OF THE COUNCIL

TO HELD AT 6.30pm ON 27TH NOVEMBER 2026

at the Imjin community Hall, Innsworth Lane

1.	***Welcome and introductions – by the Chairman***
2.	***Attendance to be recorded (anticipated as* Parish Councillors'** David Hale, Ploy Culley, Renita Dam, Dona Jiji John Rhiannon Evans, Kevin Sherwood, Julie Evans & Graham Bocking, Borough Councillor Rojina Pradhan Rai & Borough and County Councillor Hands and Members of the public)
3.	***Apologies for absence received to be recorded from Parish Councillors***
4.	***Council to note if there have been any apologies for absences to be accepted in accordance with LGA 1972 s85 (Known as the 6-month rule)*** ***Council to note no dispensation requests have been received in writing by the Clerk prior to the agenda being prepared for the meeting***
5.	***Council to consider any candidates for co-option who have applied by the closing date of 24th November 2026 and who have confirmed their eligibility***
6.	***Declaration of Interest for matters on the agenda to be invited***
7.	***Minutes of the previous Parish Council Meeting held on 13th November 2026 to be approved following*** ***Proposed by Councillor*** ***seconded Councillor*** ***and Council to agree by vote***
8.	**Council to approve financial reports include the vire of reserves as per schedule** ***Proposed by Councillor*** ***seconded Councillor*** ***and Council to agree by vote***
9.	***Council to approve expenditure for Christmas Event as detailed in the approved Plan and Budget (November 13th 2026)*** ***Proposed by Councillor*** ***seconded Councillor*** ***and Council to agree by vote***
10.	***Council to approve Precept/budget for 27/28*** ***Proposed by Councillor*** ***seconded Councillor*** ***and Council to agree by vote***
11.	***Council to consider Flood Warden Report – Cllr J Evans***
12.	***Council to consider Playgrounds Training report – Cllr J Evans***
13.	***Under the Public bodies admission to meetings act 1960 and schedule 12A of the LGA 1972, Council may agree to move into confidential business to discuss legal matters which may prejudice the Council's legal, financial or bargaining position*** ***Proposed by Councillor*** ***seconded Councillor*** ***and Council to agree by vote*** ***grass cutting contract for playing field***
14.	***Council to consider and approve further actions following the updated Risk Assessment report of October 2026*** • **Brown bin license- clerk find price for commercial collection "smiths" – Council to consider following tender process of grass cutting** • **Compound security –information from training course- report by Cllr J Evans** • **Council to agree repair/replacement of litter bins – prices and illustrations distributed via email** **Outstanding actions already agreed by Council**

	• **Age ranges to be identified as signage installed** • **Chain link fence wiring broken in places** • **changing noticeboard and signage for contact details** ***Park warden report to be noted***
15.	***Council to consider memorial to Park Volunteer*** ***Risk assessment discussed and Council agreed in principle– metal design with plaque, fixed into ground, location to be agreed*** ***a)Glasdon phoenix recycled material seat- vandal proof with plaque £686*** ***b) glasdon elwood with arm rest and plaque £938*** ***c) glasdon Stanford seat with arm rests and plaque £1345*** ***Council to agree size of plaque*** ***Council to agree location and concrete base required*** ***and*** ***fixing costs to be confirmed*** ***Proposed by Councillor*** ***seconded Councillor*** ***and Council to agree by vote***
16.	***Council to consider installing bench outside Nightingale Court*** ***Risk assessment to be discussed*** ***design with plaque, fixed into ground, location to be agreed*** ***examples*** ***a)Glasdon as above*** ***b)British Ironwork Centre approx. £500*** ***Council to agree location and if concrete base required*** ***fixing costs to be confirmed*** ***Proposed by Councillor*** ***seconded Councillor*** ***and Council to agree by vote***
17.	***Council agreed date of next meeting November 27th – at Imjin community Hall*** ***bench to be added to agenda –***
18.	***Council to invite public participation in accordance with standing orders adopted 28th November 2025 "Full Council meetings"*** ***Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.*** ***Public session to close***
19.	***Council to invite reports from Borough and County Councillors***
20.	***Under the Public bodies admission to meetings act 1960 and schedule 12A of the LGA 1972, Council may agree to move into confidential business to discuss legal matters which may prejudice the Council's legal, financial or bargaining position*** ***Proposed by Councillor*** ***seconded Councillor*** ***and Council to agree by vote*** ***grass cutting contract for playing field***

Innsworth Parish Council

DRAFT MINUTES

For the MEETING OF THE COUNCIL

HELD AT 6.30pm ON 13TH NOVEMBER 2026

at the Community Hall Rookery Road, Innsworth

1.	***Welcome and introductions – by the Chairman***
2.	***Attendance recorded as* Parish Councillors'** David Hale, Ploy Culley, Renita Dam, Dona Jiji John and no Members of the public
3.	***Apologies for absence received recorded from Parish Councillors*** Parish Councillors Rhiannon Evans, Julie Evans & Graham Bocking, Parish Councillors & Kevin Sherwood did not attend Borough Councillor Rojina Pradhan Rai & Borough and County Councillor Hands did not attend
4.	***Council noted there has been no Apologies for absences to be accepted in accordance with LGA 1972 s85 (Known as the 6-month rule)*** ***Council noted no dispensation requests have been received in writing by the Clerk prior to the agenda being prepared for the meeting***
5.	***Council noted the resignation of Councillor Tyrrell and co-option now will be undertaken***
6.	***Declaration of Interest for matters on the agenda were invited –none***
7.	***Minutes of the previous Parish Council Meeting held on 8th October 2026 were approved following a*** ***Proposer Councillor Ploy Culley*** ***seconded Councillor David Hale and Council agreed by vote***
8.	***Following a vote Council agreed quotation following the RoSPA report of 25/9/26*** **Carousel – Bowl – rocking – noting it was not part of maintenance contract in Sept 2026 —accepted for bearings repair/replacement received in sum of £671**
9.	***Following a vote Council accepted quotation for Perspex replacement at bus shelter outside of tech park, Innsworth lane, received in the sum of £829.***
10.	***Council invited public participation in accordance with standing orders adopted 28th November 2025 "Full Council meetings section e to k"*** ***Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.*** ***None present*** ***Public session closed at 18.37***
11.	***Under the Public bodies admission to meetings act 1960 and schedule 12A of the LGA 1972, Council agreed, following*** ***Proposer Parish Councillor Ploy Culley*** ***seconded Parish Councillor* Dona Jiji John** ***and Council agreed to move into confidential business to discuss legal matters which may prejudice the Council's legal, financial or bargaining position***
12.	***following a*** ***Proposer Councillor Ploy Culley*** ***seconded Councillor* Renita Dam** ***and Council agreed by vote*** ***to suspend standing orders adopted 28th November 2025 section (a) relating to previous resolutions – "no decision may be reversed within 6 months except by special motion"***

13.	***Council considered Christmas Family event*** ***Council noted the time line of previous decision*** • ***Council agreed on 23rd January 2026 to consider interest from any 3rd parties- this was published in the minutes on the website at the time, no such interest was received*** • ***Following the publication of invitation to bid on 26th September 2026, and a bid received on 6th October, from "Community Group/Sportily" for funding of £3800- Council agreed to accept this bid on 8th October which was withdrawn on 14th October as discussed under confidential business.*** • ***A subsequent initial expression of interest from Sportily has also been withdrawn on 12th November*** • ***A detailed Plan and Budget was provided by Cllr Ploy Culley, Proposed Cllr*** **Renita Dam,** ***Seconded Cllr*** **Dona Jiji John***, Council agreed to proceed with the plan as presented and delegated to Cllr Culley to be lead organiser, and authorised clerk invoices in accordance with the plan.***
14.	***Council agreed date of next meeting November 27th – at Imjin community Hall bench to be added to agenda – outside of Nightingale Court – proposed "NATO bench"***
15.	***Close of meeting 19.07***

Innsworth Christmas Party 2026 - Plan & Budget

Date: *Saturday 19th December 2026 - this is the only Saturday available at the hall*
Time: *1pm - 4pm (booked for 9am - 6pm (4 hours to prepare and 2 hours to clean up))*
Venue: *Innsworth Community Hall, Rookery Road, Gloucester GL3 1AU*

Venue capacity

Total estimated capacity (and expected attendance) of 160 people, excluding staff and volunteers. Risk assessment of the venue will take place before the event.

Main sports hall - estimated capacity of 90 people; - £216

- *Inflatable play*
- *Crafts*
- *Face painting*

Studio - estimated capacity of 40 people; - £180

- *Bingo*

Meeting room - estimated capacity of 16 queuing people + 4 people engaging with Santa; - £144

- *Photo with Santa*

Hallway - estimated capacity of 10 queuing people;

- *Light refreshments (grab and go)*
- *Reindeer food*
- *Overflow for queuing into meeting room*

Kitchen - not open to attendees;

- *Reserved for staff/volunteers to take breaks*
- *Staff/volunteers refill water jugs for attendees from the kitchen tap*

Activities

- *Inflatable play (from cheltenhambouncycastles.co.uk (insured and fully complaint));*
    - *Large Inflatable Ball Pond (18.4ft x 12.3ft) - £354*
    - *Long Cargo Run Obstacle Course (40.7ft x 9.8ft) - £210*
    - *Toddler Creative Learning Centres (16ft x 18ft) - £100*
    - *Toddler Inflatable Ball Pool (8ft x 8ft) - £45*

- *Crafts;*
    - *Make snowman hanging ornaments - we already have some from last year*
    - *Colouring Christmas postcards - we already have some from last year*
    - *Write to Santa - we already have some (inc. Santa's postbox) from last year*
    - *New craft activities - approx. £120 from bakerross.co.uk;*
        - *Christmas Village Decoration Kits*
        - *Camel Dangly Legs Decoration Kits*
        - *Christmas Chimney Pop-up Colour-in Cards*
        - *Jolly Santa Foam Stickers*
        - *Washable Colour Marker Pens*
- *Make reindeer food;*
    - *Seeds - approx. £20 online*
    - *Paper confetti - approx. £20 online*
    - *Paper glitter - approx. £20 online*
    - *Stickers - approx. £5 online*
    - *Bags - approx. £10 online*
- *Bingo;*
    - *Bingo sheets - check whether the hall still has some available*
    - *40 bingo dabbers - approx. £20 online if dabbers at the hall have dried out*
    - *10 prizes (various festive and edible giftboxes) - approx. £200 (around £20 each)*
- *Photo with Santa;*
    - *Backdrop - £109.90 from katebackdrop.co.uk + £12 delivery*
    - *Backdrop stand - approx. £50 online*
    - *Lighting - approx. £70 online*
- *Face painting - approx. £200 to hire an insured face painter*

Light refreshments

Any leftover unopened food and drink items will get donated to the local food bank.

- *Robinsons juice (176 x 200ml bottles);*
    - *64 orange - approx. £20 online*

    - *64 apple - approx. £20 online*
    - *48 apple & blackcurrant - approx. £20 online*
- *200 paper cups (for water) - approx. £10 online*
- *66 bags of Walkers classic variety pack crisps - approx. £20 online*
- *32 bags of PROPER Sweet & Salty popcorn - approx. £10 online*
- *22 bags of JACOB'S Mini Cheddars Original crisps - approx. £5 online*
- *6 tubs of Celebrations chocolate - approx. £40 online*
- *100 mini packs of variety biscuits - approx. £15 online*
- *For staff and volunteers only (in the kitchen);*
    - *Coffee, decaf coffee and tea bags - approx. £15 online*
    - *Milk and lactose-free milk - approx. £5 online*
    - *Sugar and sugar-free sweeteners - approx. £10 online*

Staff and volunteers

Minimum of 6 people required. We have 2 confirmed volunteers (councillors), the remaining 4 people are hired staff (from envisagepromotions.co.uk). Staff and volunteers will be given an Accident Report sheet to log incidents.

- *1 general supervisor as helper elf; - ideally a councillor*
    - *Set up the event*
    - *Oversee the event and clean up when required*
    - *Cover for staff and volunteers when they take breaks*
    - *Refill refreshments and reindeer food*
- *1 entrance supervisor; - a volunteer or £177 hired staff*
    - *Greet and hand out Santa hats to attendees*
    - *Count attendees using a tally counter*
- *1 play area supervisor as helper elf; - a volunteer or £177 hired staff*
    - *Supervise and prevent food/drink entering the play area*
- *1 bingo caller; - a volunteer or £177 hired staff*
    - *Run 10 games from 1:15pm (or 1:30pm if low attendance initially) to 4pm*
- *1 Santa Claus (DBS checked) - £327 hired staff*
- *1 Santa's assistant as helper elf; - a volunteer or £177 hired staff*
    - *Manage the queue*
    - *Take photos for families if asked*

Equipment and decorations

- *Tally counter - check whether a councillor still has one*
- *Santa Claus hats - we already have lots from last year*
- *3 elf jumpers - approx. £20 each online*
- *CD player and Christmas music CDs - we already have these from last year*
- *"Bingo", "Face painting" and "Food & drink" banners - we already have these*
- *Other banners (from vistaprint.co.uk); - £4.99 delivery*
    - *100x100cm "Photo with Santa" banner - £9.89*
    - *100x50cm "Reindeer food", "Crafts" and "Bouncy castles" banners - £5.79 each*
    - *Zip ties - £5.99*
- *25m red paper table cover - approx. £20 online*
- *15 hired 6ft tables (from cheltenhambouncycastles.co.uk) - £90 (£6 each)*
- *Hired equipment (from gloseventhire.co.uk); - £15 Delivery and return collection*
    - *4 large bins - £28*
    - *20 baskets for craft and food items - £12*
    - *30cm bowl (for reindeer food) - £1.85*
    - *2 jugs (for water) - £4.30*
- *Kitchen towels - approx. £4 online*
- *Disposable gloves - approx. £4 online*
- *3 safety sign printing and lamination - approx. £10 from bizstationery.co.uk*
- *Door stoppers - check whether the hall already has one for each door*

Costs

Category	***Estimated cost***	***Clerk pays direct to supplier***	***Councillor pays to be reimbursed***
Venue hire	*£540.00*	✓	
Inflatable play	*£709.00*	✓	
Crafts	*£120.00*		✓

Reindeer food	*£75.00*		✓
Bingo	*£220.00*		✓
Photo with Santa props	*£241.90*		✓
Face painting	*£200.00*	✓	
Refreshments (inc. £30 for staff/volunteers)	*£190.00*		✓
4 members of staff (including Santa Claus)	*£858.00*	✓	
Equipment and decorations	*£287.39*	✓*(£151.15)*	✓*(£136.24)*
Total	***£3,441.29***	***£2,458.15***	***£983.14***

Estimated total cost with 10% contingency:
£3,785.42 *(£3,441.29 + £344.13)*

Financial reports

	opening balance			20978.11
28/04/2026	precept	receipt	13500.00	34478.11
28/04/2026	cil	receipt	3181.77	37659.88
24/04/2026	b holder	so	-732.15	36927.73
24/05/2026	b holder	so	-732.15	36195.58
24/06/2026	b holder	so	-732.15	35463.43
28/04/2026	bank charges	dd	-3.00	35460.43
21/04/2026	b holder	961	-19.66	35440.77
20/05/2026	b holder	964	-61.06	35379.71
22/05/2026	p culley xmas	965	-89.86	35289.85
04/06/2026	I selkirk	966	-175.00	35114.85
04/06/2026	chatty café	967	-1500.00	33614.85
04/06/2026	glebe	968	-874.23	32740.62
04/06/2026	parish on line	969	-480.00	32260.62
04/06/2026	galc	970	-837.51	31423.11
24/06/2026	pata	971	-41.35	31381.76
24/06/2026	b holder	972	-60.56	31321.20
24/06/2026	hmrc	973	-1893.30	29427.90
28/06/2026	sportily	974	-24.00	29403.90
02/07/2026	glebe	975	-291.41	29112.49
22/05/2026	vat refund	receipt	1103.98	30216.47
28/04/2026	bank charges	dd	-3.00	30213.47
16/07/2026	bh	976	-76.22	30137.25
18/08/2026	pkf littlejohn	977	-252.00	29885.25
23/09/2026	play safety rospa	978	-478.80	29406.45
23/09/2026	bh	979	-307.89	29098.56
23/09/2026	sportily room hire	980	-48.00	29050.56
23/09/2026	bh	981	-1432.87	27617.69
25/09/2026	c lawlor park warden	982	-1275.00	26342.69
05/10/2026	sportily	983	-48.00	26294.69
05/10/2026	glebe 21390/21195	984	-1148.82	25145.87
05/10/2026	GPFA x2	985	-190.00	24955.87
05/10/2026	s copeland	986	-4136.40	20819.47
25/07/2026	bh	so	-732.15	20087.32
25/08/2026	bh	so	-732.15	19355.17
25/09/2026	bh	so	-732.15	18623.02
25/10/2026	bh	so	0.00	18623.02
25/07/2026	bank charges	dd	-7.00	18616.02
25/08/2026	bank charges	dd	-4.00	18612.02
25/09/2026	bank charges	dd	-1.00	18611.02
05/10/2026	playsafety quarterly	987	-654.00	17957.02
25/06/2026	bank charges	dd	-2.00	17955.02
05/10/2026	hmrc	988	-3606.00	14349.02
05/10/2026	pata	989	-55.35	14293.67
05/10/2026	bh	990	-19.26	14274.41
20/10/2026	c lawlor park warden	991	-850.00	13424.41
20/10/2026	b holder	992	-455.44	12968.97
06/11/2026	c lawlor park warden	993	-850.00	12118.97
26/10/2026	bank charges	dd	-5.00	12113.97
26/10/2026	b holder	so	-732.15	11381.82

28/09/2026	precept	receipt		13500.00	24881.82
17/11/2026	b holder		994	-491.64	24390.18
26/11/2026	b holder	so		-732.15	23658.03
17/11/2026	envisage promotions		995	-817.20	22840.83

Bank reconciliation

	opening balance 1/4/26			20978.11	
	income			31285.75	
includes	transfer from money man				
	payments			-29423.03	
	closing balance 4/11/26			22840.83	0.00
	balance per statement 4/11/26/				26771.82
	less unpresented cheques				
			991	-850.00	
			993	-850.00	
			985	-190.00	
			994	-491.64	
			995	-817.20	
		so		-732.15	
					-3930.99
	reconciled balance				22840.83
	money manager				52,236.37
	total cash at bank				75,077.20

payroll reconciliation 30/11/26

	cash book	pata
gross	12446.88	14269.24
ers ni	1143.27	1639.99
paye/ni	4356.03	6178.39
net	8090.85	8090.85
		0.00

	expenses reconciliation					
	31/03/2026	31/05/2026	30/06/2026	31/07/2026	to 30/9/26	30/11/2026
mileage	24	24	24	24	separate schedules	24
printing	8.6	13.5	16.9	18.9	189	18.9
stationery	10.38			4.8		8.5
postage	8.8	3.9		8.8		8.8
	51.78	41.4	40.9	56.5		36.20

budget against actual	budget	actual	balance	vire needed
income				
precept	27000	27000	0	
cil		3182	3182	
wayleave		0	0	
interest on money manager		448	448	
vat refund		0	0	
	27000	30629	3629	0
expenditure				
employment costs	15000	12447	2553	8000
ers ni	1471	1143	328	1143
vat expenditure (claim made)	0	1104	-1104	
play area	9000	8244	756	3000
admin costs	0	691	-691	
website	700	480	220	
training	200	190	10	
payroll costs	200	97	103	
subscriptions	700	838	-138	
bank charges	100	25	75	
burial ground	300	0	300	
grass cutting	3600	2314	1286	
insurance	1200	0	1200	
room hire	500	120	380	
defibrillator	500	0	500	
audit	500	427	73	
expenditure funded from precept	33971	28120	5851	12143
general expenditure from reserves (shortfall from precept for general expenditure)				12143
community events	5000	907	4093	Agreed to spend
play area floor surface	24000		24000	
play equipment		0	0	
defibrillator		0	0	
dog and waste bins	250	0	250	250
grants	1000	1500	-500	500
notice boards	625	0	625	625
bus shelter/ seats	300	0	300	
general reserves	6971		6971	
total expenditure from reserves	38146	2407	35739	13518
total expenditure budgeted	72117	30527	5851	

reserves reconciliation	2024	2025	31/03/2026	Council to approve
play parks (equipment replacement)*	20000	24100	29465	Vire to play equipment replacement
street furniture includes defib (split seats and noticeboards)*	20000	18492	15802	Vire to seats and noticeboards
grants and donations and community events *	5500	8080	3000	Community events
contingency	5000	5000	5000	
muga (bus shelter)*	10000	10000	10000	Vire to bus shelter
NDP	5000	5000	5000	
IT	1000	1000	1000	
election	3500	3500	3500	
general	17170	6862	0	
bank balance at year end	87170	82034	72767	

Elections will need approx. £4500

2 seats proposed £1k each

Events approx. £4k each event

S137 grants limited to £11 per electorate (2060 electorate 1/4/26)=£22600

Fixed assets register approved 25th September 2026

ref	summary	value	subtotal	confirmed start date of record	date removed from AR	verified
bs1	bus shelter at A40 bridge	£4,903		19/02/2013		Aug-26
bs2	bus shelter at snowbelle drive formerly "white house" and innsworth farm	£4,903		03/03/2014		Aug-26
bs3	bus shelter at Imjin roundabout opp frogfurlong lane	£4,903		start date		Aug-26
bs4	bus shelter at Imjin opp pedestrian entrance	£3,400		pre 2009		Aug-26
bs5	bus shelter at corner of rookery road opp centurian road	£4,903		18/09/2013		Aug-26
bs6	bus shelter next to tech park	£3,688		01/01/2011		Aug-26
bs7	bus shelter at mottershead/shearwater	£1	26701	01/03/2022		Aug-26
NB1	notice board at rookery road play area	£419		01/07/2020		Aug-26
NB2	notice board at Nightingale Croft	£852		01/11/2024		Aug-26
NB3	notice board at Luke Lane -MOD land- license signed	£852		01/11/2024		Aug-26
NB4	notice board on rear gate at rookery road play area	£359	2482	01/07/2020		Aug-26
S1	poppy seat at corner of rookery road opposite centurion road	£704		01/10/2018		Aug-26
S2	poppy seat at mottershead	£704		01/10/2018		Aug-26
S3	poppy seat to left of tech part going into Innsworth	£705		01/10/2018		Aug-26
S4	RAF seat at Nightingale Croft/opp Junior School	£1,401		27/08/2019		Aug-26
S5	NHS seat opp Frogfurlong Lane roundabout	£930	4444	01/05/2020		Aug-26
IS1	Innsworth Sign Frogfurlong Lane first	£0		01/07/2018	Aug-18	
IS2	Innsworth Sign A40 bridge	£218		01/06/2018		Aug-26
IS3	Innsworth Sign Highgrove Way	£218		01/06/2018		Aug-26
IS4	chair storage ex clocktower	£247		01/07/2020		Aug-26
IS5	replaced missing frogfurlong lane	£532	1214	01/07/2020		Aug-26
PP1	RR play area front gates	£2,910		01/02/2022		Aug-26
PP2	gate signage	£159		31/05/2022		Aug-26
PP3	litter bins	£1		2009/14		Aug-26
PP4	glasdon 2 seats by tidy bear corner	£1,227		01/03/2017		Aug-26
PP5	Glasdon seat at muga	£1,113		01/11/2021		Aug-26
PP6	tidy bear at play park	£199		15/05/2019		Aug-26
PP7	carousel/rolator bowl	£1		2009/14		Aug-26
PP8	Swing basket sutcliffe	£1		2009/14		Aug-26
PP9	wickstead multi play slide climber (cherry unit)	£12,474		01/03/2009		Aug-26
PP10	climber frame and net	£1		2009/14		Aug-26
PP11	MATTA safety surface area	£1,522		01/10/2017		Aug-26
PP11B	MATTA safety surface area	£5,364		01/03/2018		Aug-26
PP12	junior swing 1 bay 2 seat greenfields	£1,490		01/05/2021		Aug-26
PP13	Carousel /roundabout greenfields	£3,120		01/05/2021		Aug-26
PP14	rocker car	£1,304		01/03/2019		Aug-26
PP15	play feature musical kompan	£1,672		01/03/2019		Aug-26
PP16	pirate ship kompan	£6,750		01/03/2019		Aug-26
PP17	play panel kompan	£1,548		01/03/2019		Aug-26
PP18	sealine springer kompan	£1,133		01/03/2019		Aug-26
PP19	octopus seesaw kompan	£2,326		01/03/2019		Aug-26
PP20	Agility Trim Trail including monkey bars	£1		2009/14		Aug-26
PP21	wickstead Toddler swing set 1 bay 2 seat	£1,632		01/03/2009		Aug-26
PP22	General surface wet pour	£9,938		01/05/2019		Aug-26
PP23	Rear Fencing	£8,950		01/11/2021		Aug-26
PP24	Cableway -zip wire	£621		01/04/2014		Aug-26
PP25	MUGA double end lightman	£111,990		01/05/2011		Aug-26
PP26	rear pedestrian gate	£1,205		01/05/2021		Aug-26
PP27	2x round bar lightmain green seats outside muga	£1,700	180351	2009/14		Aug-26
land	Rookery road play area	£1	1	12/02/2015		Aug-26
RR1	21 xknee rail and posts at 45 Rookery Road- ownership confirmation received as TBC asked for contribution	£0		03/04/2018	removed 8/26	
RR2	9 knee rail and posts at Rookery Road/Falcon Close ownership confirmation received from TBC	£0		03/04/2018	removed 8/26	
RR3	9 bollards at Finch Road opp 22 on bend ownership confirmation received from TBC	£0		28/01/2020	removed 8/26	
RR4	57 bollards at 45-55 rookery road known as phase 2 ownership confirmation received from TBC	£0		24/02/2020	removed 8/26	
RR5	20 bollards at 72 rookery road/near falcon close - confirmed as NOT IPC PROPERTY	£0			removed 8/26	
RR6	OWNED BY TBC 32 bollards at 62 rookery road/ Finch road bend - CONFIRMED NOT PC property	£0	0	12/08/2026	removed 8/26	
O1	Lenovo laptop with clerk	£369		24/09/2020		Aug-26
RBL	2 RBL figures -unknown soldier and woman	£312		30/10/2021		
D1	defibrillator purchased 2016	£1,329		04/10/2016		Aug-26
D2	defibrillator and bleed kit purchased 2025	£2,315		10/04/2025		Aug-26
DB	Red dog bins	£3,225		01/03/2022		Aug-26
LB	litter bins (green/black on sticks)	£630		01/03/2022		Aug-26
MB	mixed waste bins	£2,160	10340	01/03/2023		Aug-26
map 1	map of street furniture sept 2026	n/a				Aug-26
map 2	map of bins May 2026	n/a				Aug-26
agar	AGAR FA and supporting document	n/a				Aug-26
			225,533			
	Agar 25/26		221,708			
	difference		3825			

Budget/precept

26/27	budget	actual	balance	proposed	tax base	
income						
precept	27000	27000	0	71500	1267	26/27
cil		3182	3182		56.43	per annum
wayleave		0	0		21.31	25/26
interest on money manager		448	448			
vat refund		0	0	0		
	27000	30629	3629	71500		
expenditure						
employment costs	15000	12447	2553	35000	21 hrs monthly meetings	
ers ni	1471	1143	328		inc in empl costs	
vat expenditure (claim made)	0	1104	-1104			
play area warden	9000	8244	756	10200		
admin costs	0	691	-691	700		
website	700	480	220	500		
training	200	190	10	200		
payroll costs	200	97	103	200		
subscriptions	700	838	-138	900		
bank charges	100	25	75	100		
burial ground	300	0	300	300		
grass cutting	3600	2314	1286	2000	play area only	
insurance	1200	0	1200	1200		
room hire	500	120	380	500		
defibrillator	500	0	500	500	earmark	
community events	5000	907	4093	5000	1 event	
s 137 grants	1000	1500	-500	5000		
audit	500	427	73	500		
play equipment repairs				5000	ROSPA actions	
expenses	39971	30527	9444	67800		
play area floor surface	24000		24000	0	move to play equipment replacement	
play equipment new or replacements		0	0		from reserves	
seats		0	0	2000	1 seat	
dog and waste bins	250	0	250	250	250	
notice boards	625	0	625	1500	1 noticeboard	
bus shelter/ seats	300	0	300		1 bus shelter vire muga reserves	
general reserves	6971		6971			
total capital expenditure	38146	2407	35739	3750		
total expenditure budgeted	**78,117**			**71,550**	precept required	